

**Faculty of Graduate Studies and Research (FGSR)
Internal Research Grants Programs – 2024**

For 2024, there are 2 grants Programs available for application using the application form provided on the following pages. These 2 Programs are outlined below.

Applications for either of the 2 Programs are due by end of day, **FRIDAY, MARCH 15th, 2024**, by **emailing the application to dean.fgsr@smu.ca**.

These programs are open to any Full-Time Faculty member who holds an appointment as **tenured, tenure track, or probationary tenure track**; in addition, Full-Time Faculty members appointed as **Lecturer** or **Senior Lecturer**, or appointed to a **Limited Term Full Time appointment** for durations *longer than 12 months*, are also eligible (provided the appointment extends more than 12 months beyond the application deadline).

These grants will be of a competitive nature based on a specific amount of funding available for each Program. However, as always, we will stretch the funds as far as possible!

The 2 Grant Programs available to apply for are:

1. FGSR Small Internal Grants in Aid of Research:

- may request grants up to a **maximum of \$1500** which is normally to be **utilized within 1 year**
- priority given to SMU faculty members who have no/limited access to other external funding support for the requested research activity

2. Saint Mary's University Accessibility Research Fund:

- may request grants between **\$7,000 - \$15,000**
- this Fund is provided by *philanthropic support through the Smithers Centre* – with a goal of examining and exploring accessibility-related challenges, with the hopes that: this knowledge can create a more universally accessible and inclusive environment; and, research supported through this Fund will further establish SMU as a leader in services and supports for students with diverse needs
- funding priority will be given to those faculty who show a clear plan to hire students who identify as having a disability
- researchers may take up to three years** to complete the research project and may apply for funding more than once



HOW TO APPLY:

Email an application document (Word, or PDF) to Dean.FGSR@smu.ca with a Subject Line of “FGSR Internal Research Grant Application 2024” by end of day, **FRIDAY, MARCH 15th, 2024**.

The document can be **free-form, should be 1- 4 pages in length (no more than 4 pages please)**, and include ***all*** of the components given in the list below. **Separate document(s) providing a publication list** should also be attached (see last point below):

- Name(s):** all faculty members, and their departments, that are part of the application; other SMU staff may be included; identify which faculty member will “hold” the grant. Note that the Small Internal Grants are normally designated for a single applicant.
 - *If any of the faculty members are still holding an existing FGSR internal research grant, and have not previously provided a Progress Report, that Report(s) must be included as a separate document.*
- Identify which Funding Program is being applied for:**
 - FGSR Small Internal Grant in Aid of Research; or,
 - Saint Mary’s University Accessibility Research Fund
- Total Amount (\$) Requested**
- Estimated Completion Date of Project**
- Confirm need, or not, of REB or ACC approval:** if the research involves humans as research subjects, consult www.smu.ca/research/research-ethics-board.html to determine if REB approval required; similarly, if the research involves animals, consult www.smu.ca/fgsr/fgsr-animal-care-committee.html to determine if ACC approval required.
- Research Objectives and Methodology:** *(the bulk of the application)*
 - State in non-technical terminology the objective(s) of the proposed research, and provide an outline of the method by which the objective(s) will be reached. Describe any work related to the project that has already been completed
- Other External Research Funding:** list/discuss all other sources of external research funding available to the faculty member(s) submitting the proposal, and how such funds are either able to be used in conjunction with the requested project, or how they are not appropriate or able to be used for the requested project. Assessment priority is given to clear added value or impact should the grant be awarded, beyond what is possible with access to existing funds.



Saint Mary's University

- **Potential for Development into Future Additional Funding:** Please explain how, if funded, you may envision that this grant/project may be able to leverage other sources of new funding, and/or give a plan for applying for future external research support to carry on or expand this research.

- **Summary of Proposed Expenditures:** provide planned breakdown between categories of (for example): personnel costs (including student assistant/interns, research travel expenses, materials/supplies/services (specify), equipment purchase or rental (specify), or other.

Finally, also include as a separate document(s) a listing of publications and/or patents over the last three (3) years (including those submitted) for all faculty members on the application. This document(s) is separate from the free-form application document which will contain all the above points (and so these are not part of the 4-page limit on the application).