Faculty of Science Makeup Exam Schedule - 2023-24

<u>Time: 1:00pm – 4:00pm</u> <u>Location: LOYOLA 170</u>

FALL TERM MAKEUP EXAMS 2023
Friday, September 22, 2023
Friday, October 6, 2023
Friday, October 13, 2023
Friday, October 20, 2023
Friday, October 27, 2023
Friday, November 3, 2023
Friday, November 17, 2023
Friday, November 24, 2023
Friday, December 1, 2023

WINTER TERM MAKEUP EXAMS 2024

Friday, January 19, 2024 Friday, January 26, 2024 Friday, February 2, 2024 Friday, February 9, 2024 Friday, February 16, 2024 Friday, March 1, 2024 Friday, March 8, 2024 Friday, March 15, 2024 Friday, March 22, 2024 Friday, April 5, 2024

Exams can be dropped off at the Psychology main office (MS-323) or emailed to April Scheller at sciencemakeupexams@smu.ca no later than 4pm on the Thursday before the exam. Faculty members are required to complete the Makeup Exam Form, along with all exam materials found on the Science resources webpage.

It is the responsibility of the faculty member to collect and approve the documentation regarding the missed in-class exam before submitting the make-up exam request.

Students MUST arrive before 1pm and bring their SMU ID. Psychology grad students will proctor the exams. The exams are called by class and each student will sign in and out.

Once the exams are finished, around 4pm, the exams can be dropped off to the <u>Science</u> Advising office, Atrium 301, for faculty to pick up OR the exam can be scanned and emailed to you and the hard copy shredded. Please note which option you prefer on the makeup exam form.

Please contact April Scheller at (902) 491-6496 or (902) 233-3562 (during makeup exam times) if you have any questions.