

FACULTY OF ARTS

End of Term Assistantship Feedback

(UNDERGRADUATE MARKERS/GRADUATE TEACHING ASSISTANTS)

UPDATED: AUGUST 2024

TERM: _____

DEPARTMENT/PROGRAM: _____

COURSE: _____

TOTAL HOURS: _____

INSTRUCTOR: _____

STUDENT NAME: _____

STUDENT EMAIL: _____

Teaching assistantships can facilitate students' involvement in the learning environment of the University and offer the opportunity for the development of a range of skills, pedagogical and otherwise. The goal of the feedback process is to foster a constructive dialogue between the TA and the instructor that promotes learning, enhances teaching performance and the student experience, and recognizes successful efforts and excellence.

Ideally the feedback will be presented in an open discussion between the instructor and the TA. Following its completion, it can be submitted to the department Chair/filed with the Department's administrative assistant.

Brief Summary of Responsibilities:

Instructor Comments:

Instructors: please consider the following as you provide a discussion of the TA's strengths, as well as areas that might benefit from improvement.

- Communication Skills
- Interaction with Students
- Time Management
- Accuracy and Attention to Detail
- Responsibility and Initiative

Additional Comments, including recommendations for future appointments:**INSTRUCTOR SIGNATURE:** _____**STUDENT SIGNATURE:** _____**DATE:** _____