

Holland College's Business Administration Diploma



ADMISSION

REQUIREMENTS

Students must meet the basic admission requirements for the degree program to which they are applying. Students who successfully complete the Holland College's Business Administration Diploma program with an overall minimum 70% average may be admitted directly into the Bachelor of Commerce program at Saint Mary's and may be eligible for transfer credits, as outlined in the transfer credit table. More information can be found online at smu.ca/futurestudents.

CREDIT

ASSESSMENT

Once accepted to the university, your previous post-secondary transcripts will be assessed by the Transfer Student Office for transfer credit. Assessment results are sent via email once completed.

HOW TO

APPLY

1. Submit an online application at smu.ca/apply.
2. Submit your Holland College official transcript. It can be sent directly from your campus by fax to **902.496.8100** or by mail in a sealed envelope to **Saint Mary's University Admissions, 923 Robie Street, Halifax, NS B3H 3C3**

NEXT

STEPS

Your transfer credit assessment email will also contain contact information for the BComm Academic Success & Advising Centre. Academic Advisors are available to assist you with planning and selecting your courses. Once you pay your **Admission Confirmation Deposit**, you will have access to use our degree evaluation tool, **Degree Works**. This tool shows you how your transfer credits are being applied to your program and what courses you have left to complete.

Completion of the Bachelor of Commerce program at Saint Mary's may take approximately two years, depending on when courses are offered. Students need to complete at least 50% of their courses and 50% of their major at Saint Mary's University.



Questions?

If you have questions about the pathway, please contact recruitment@smu.ca

smu.ca/futurestudents

Holland College's Business Administration Diploma Transfer Credit Table



Students who successfully complete the Holland College's Business Administration Diploma with a minimum overall average of 70% and who are completing the Bachelor of Commerce program at Saint Mary's University, may be eligible for transfer credits as outlined below. Students who choose not to pursue a Bachelor of Commerce program will have their coursework evaluated on a case-by-case basis.

Holland College Courses		Saint Mary's Courses		Credit Hours
Course	Title	Course	Title	
ACCT 1001	Financial Accounting I	BUSI 1901	Business Elective	3
ACCT 1002	Financial Accounting II	BUSI 1902	Business Elective	3
ACCT 1010	Computerized Accounting	BUSI 1903	Business Elective	3
BUSI 1000	Business Law	CMLW 2201	Commercial Law	3
BUSI 1010	Human Resource Management I	BUSI 1904	Business Elective	3
BUSI 2010	Human Resource Management II	MGMT 2385	Intro to Human Resource Management	3
BUSI 2020	Financial Management	BUSI 1905	Business Elective	3
BUSI 2030	Economics	ECON 1202	Macroeconomics	3
BUSI 2035	Organizational Behaviour	MGMT 2382	Introduction to Organizational Behaviour	3
BUSI 2045	Entrepreneurship	ENTR 2201	Sustainable Entrepreneurship	3
BUSI 2055	Business Plan Development	BUSI 1906	Business Elective	3
BUSI 2065	Operations Management	MGSC 2217	Operations Management	3
COMM 1010	Written Communications	COMM 2293	Business Communication Essentials	3
COMM 1020	Oral Communications	ELEC 1901	Elective	3
COMP 1000	Computer Essentials	SCIE 1901	Science Elective	3
COMP 1500	Management Information Systems I	CISY 1225	Introduction to Computer Applications	3
COMP 2500	Management Information Systems II	BUSI 1907	Business Elective	3
MATH 1000	Business Math	MKTG 2270	Introduction to Marketing	3
MKT 1000	Marketing	*MGMT 1281	Introduction to Business Management	3
HC BA DIP	Completion of the Diploma	BUSI 2902	Business Elective	3
GAGC 1135	Intermediate Accounting I			

Notes:

Courses in the highlighted fields require the completion of multiple courses in order to receive transfer credit.
 *Credit for this course is awarded based on the completion of the Business Administration Diploma.